

No. 01/75/2022-2CC-I
Haryana Government
HUMAN RESOURCES DEPARTMENT
(Common Cadre-I Branch)

Dated, the Chandigarh 17.02.2023

To

1. All Administrative Secretaries to Government, Haryana.
2. All Head of the Departments to Government Haryana
3. All the Divisional Commissioners in Haryana
4. All the Deputy Commissioners of the State of Haryana.

Subject:- Regarding implementation of Group-D Transfer Drive.

Sir/Madam,

I am directed to invite your kind attention towards the Government letter even number dated 25.01.2023, vide which policy for Online Transfer Drive in respect of Group D employees was notified and also to classification of Group D posts were provided, The State Government has further reconsideration the classification of Group D posts at length and after thoughtful consideration the State Government has decided to notify the classification of Group D posts afresh as follow:-

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
1	Animal Attendant	Unskilled	
2	Announcer	Unskilled	
3	Assistant Camp Jamadar	Unskilled	
4	Assistant Cook/Cook Helper	Unskilled	
5	Assistant Pump Operator	Unskilled	
6	Attendant	Unskilled	
7	Attendant (Construction)	Unskilled	
8	Attendant-cum-Peon	Unskilled	
9	Attendant Photostat Machine	Unskilled	
10	Attendant-cum-Chowkidar	Unskilled	
11	Bailiff	Unskilled	
12	Barkandaz	Unskilled	
13	Bearer	Unskilled	
14	Beldar	Unskilled	
15	Beldar-cum-Chowkidar	Unskilled	
16	Bill Distributor	Unskilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
17	Block Publicity Worker	Unskilled	
18	Boat Keeper	Unskilled	
19	Book Binder	Unskilled	
20	Camera Attendant	Unskilled	
21	Camp Jamadar	Unskilled	
22	Cane Worker	Unskilled	
23	Canner	Unskilled	
24	Canteen Attendant	Unskilled	
25	Caretaker	Unskilled	
26	Chainman/ Chain Mate	Unskilled	
27	Chowkidar	Unskilled	
28	Chowkidar-cum-Attendant/ Attendant-cum- Chowkidar	Unskilled	
29	Chowkidar-cum-Mali	Unskilled	
30	Chowkidar-cum-Mali/Mali-cum- Chowkidar	Unskilled	
31	Chowkidar-cum-Peon/Peon-cum- Chowkidar	Unskilled	
32	Class Attendant	Unskilled	
33	Clean-up Man	Unskilled	
34	Committee Room Attendant	Unskilled	
35	Coolie	Unskilled	
36	Cycle Shed Attendant	Unskilled	
37	Cycle Swar	Unskilled	
38	Daftari	Unskilled	
39	Dak Runner	Unskilled	
40	Dhobi	Unskilled	
41	Diesel Mechanical Helper	Unskilled	
42	Dissection Hall Attendant	Unskilled	
43	Distributor	Unskilled	
44	Door Keeper	Unskilled	
45	Drama Party Attendant	Unskilled	
46	Dusting Bearer-cum-Mender	Unskilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
47	Dy. Head Chowkidar	Unskilled	
48	Extension Assistant	Unskilled	
49	Fatigue Party Man	Unskilled	
50	Ferro Khalasi	Unskilled	
51	Field Assistant	Unskilled	
52	Field Man	Unskilled	
53	Field Worker	Unskilled	
54	Fisherman-cum-Watchman	Unskilled	
55	Fitter Coolie	Unskilled	
56	Fitter Helper	Unskilled	
57	Forest Chaprasi	Unskilled	
58	Frash	Unskilled	
59	Gallery Attendant	Unskilled	
60	Gang Mate	Unskilled	
61	Gate Keeper/Gate Messenger	Unskilled	
62	Glass Cleaner	Unskilled	
63	Godown Keeper	Unskilled	
64	Ground Man	Unskilled	
65	Group D (Shramik)	Unskilled	
66	Guest House Attendant	Unskilled	
67	Head Chowkidar	Unskilled	
68	Head House Bearer	Unskilled	
69	Helper	Unskilled	
70	Hospital Coolie	Unskilled	
71	Hostel Attendant	Unskilled	
72	House Bearer	Unskilled	
73	Inker	Unskilled	
74	Jamadar	Unskilled	
75	Jamadar-cum-Peon	Unskilled	
76	Juvenile Peon	Unskilled	
77	Kahaar-cum-Chowkidar	Unskilled	
78	Keeper	Unskilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
79	Kennel Man (Dog Handler)	Unskilled	
80	Khalasi	Unskilled	
81	Khidmatgar	Unskilled	
82	Kitchen Attendant	Unskilled	
83	Kitchen Bearer	Unskilled	
84	Lab Attendant/Laboratory Attendant/Lab. Peon	Unskilled	
85	Lab. Boy/Laboratory Boy	Unskilled	
86	Labour Room Attendant	Unskilled	
87	Labourer	Unskilled	
88	Lady Attendant	Unskilled	
89	Lady Hostel Attendant	Unskilled	
90	Leader Bhajan Party	Unskilled	
91	Librarian Helper/Library Attendant/Library Peon	Unskilled	
92	Lift Operator/Lift Attendant	Unskilled	
93	Literate Labour	Unskilled	
94	Mali	Unskilled	
95	Mali-cum-Beldar	Unskilled	
96	Mali-cum-Chowkidar	Unskilled	
97	Masalchi	Unskilled	
98	Mason Helper	Unskilled	
99	Mate	Unskilled	
100	Mazdoor	Unskilled	
101	Mess Assistant	Unskilled	
102	Mess Helper	Unskilled	
103	Messenger	Unskilled	
104	Mining Guard	Unskilled	
105	Muhafiz Tree	Unskilled	
106	Motor Cleaner	Unskilled	
107	Oil Man	Unskilled	
108	Orderly	Unskilled	
109	P. R. Chowkidar	Unskilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
110	Packer	Unskilled	
111	Packer-cum-Mali	Unskilled	
112	Pantryman	Unskilled	
113	Parade Attendant	Unskilled	
114	Peon	Unskilled	
115	Peon-cum- Water Carrier	Unskilled	
116	Peon-cum-Attendant	Unskilled	
117	Peon-cum-Chowkidar/Chowkidar-cum-Peon	Unskilled	
118	Peon-cum-Head Jamadar	Unskilled	
119	Peon-cum-Water Carrier	Unskilled	
120	Petrol Pump Attendant	Unskilled	
121	Petrolman	Unskilled	
122	Photostat Machine Attendant	Unskilled	
123	Plumber Helper	Unskilled	
124	Press Daftri	Unskilled	
125	Press Messenger	Unskilled	
126	Process Server	Unskilled	
127	Provincial Reserve Chowkidar	Unskilled	
128	Pump Attendant	Unskilled	
129	Record Lifter	Unskilled	
130	Regulation Zamadar	Unskilled	
131	Road Mate	Unskilled	
132	Room Attendant	Unskilled	
133	Sanitation Employee	Unskilled	
134	Security Attendant/Security Guard	Unskilled	
135	Security Man	Unskilled	
136	Ferro Khalasi	Unskilled	
137	Skelton Material Cleaner	Unskilled	
138	Skilled Coolie	Unskilled	
139	Sound Attendant	Unskilled	
140	Stamper	Unskilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
141	Store Attendant	Unskilled	
142	Store Attendant/Storeman/Store Helper	Unskilled	
143	Store Chowkidar	Unskilled	
144	Store Coolie	Unskilled	
145	Store Munshi	Unskilled	
146	Storeman/Store Attendant	Unskilled	
147	Stretcher Barrier	Unskilled	
148	Swasthya Sahayak	Unskilled	
149	T. Operator	Unskilled	
150	T. Mate	Unskilled	
151	Tandooria	Unskilled	
152	Telephone Attendant	Unskilled	
153	Theater Attendant	Unskilled	
154	TV Attendant	Unskilled	
155	Ushar	Unskilled	
156	Ward Boy/ Ward Attendant/Ward Servant	Unskilled	
157	Warder	Unskilled	
158	Washing Boy	Unskilled	
159	Water Carrier	Unskilled	
160	Water Carrier-cum-Chowkidar	Unskilled	
161	Water Carrier-cum-Cook	Unskilled	
162	Water Person/ Waterman	Unskilled	
163	Weigh Man	Unskilled	
164	Women Coolie	Unskilled	
165	Workshop Attendant	Unskilled	
166	Assistant Electrician-cum-Helper	Semi-Skilled	
167	Assistant Halwai	Semi-Skilled	
168	Assistant Store Munshi	Semi-Skilled	
169	Aya	Semi-skilled	
170	Barber	Semi-Skilled	
171	Battery Attendant Helper	Semi-skilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
172	Blacksmith	Semi-Skilled	
173	Blacksmith Helper	Semi-skilled	
174	Boiler Attendant	Semi-skilled	
175	Butler	Semi-skilled	
176	Carpenter	Semi-Skilled	
177	Carpenter Helper	Semi-skilled	
178	Cartman	Semi-skilled	
179	Cobbler	Semi-Skilled	
180	Cook	Semi-Skilled	
181	Cook-cum-Chowkidar	Semi-Skilled	
182	Crane Operator-cum-Helper	Semi-skilled	
183	Crane Worker	Semi-skilled	
184	Cycle Mechanic	Semi-skilled	
185	Dark Room Attendant	Semi-Skilled	
186	Dresser	Semi-Skilled	
187	Electrician	Semi-Skilled	
188	Electrician Helper/ Helper Electrician	Semi-Skilled	
189	Farrier	Semi-skilled	
190	Fire Fighting Attendant	Semi-skilled	
191	Galley Proof Pressman	Semi-skilled	
192	Gardner	Semi-Skilled	
193	Gestetner Operator/ Gestetner Machine Operator	Semi-skilled	
194	Generator Operator	Semi-skilled	
195	Halwai	Semi-skilled	
196	Head Mali	Semi-Skilled	
197	Helper to Lineman (Rax)	Semi-Skilled	
198	Helper to Plumber	Semi-Skilled	
199	Keyman	Semi-skilled	
200	Learner Binder	Semi-skilled	
201	Machine Man	Semi-skilled	
202	Mason	Semi-Skilled	

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
203	Mate Dhobi	Semi-skilled	
204	Mechanical Helper	Semi-Skilled	
205	Member Bhajan Party (Chimta)	Semi-skilled	
206	Member Bhajan Party (Dholak)	Semi-skilled	
207	Mono Attendant	Semi-skilled	
208	Mono Melter	Semi-skilled	
209	Painter	Semi-Skilled	
210	Pig Attendant	Semi-skilled	
211	Plumber	Semi-skilled	
212	Plumber-cum-Pump Operator	Semi-Skilled	
213	Saddler	Semi-skilled	
214	Special Cook	Semi-skilled	
215	Syce	Semi-skilled	
216	Tailor	Semi-Skilled	
217	Turner	Semi-skilled	
218	Tyreman Helper	Semi-skilled	
219	Veterinary Dresser	Semi-skilled	
220	Visera Cutter	Semi-Skilled	
221	Waiter	Semi-Skilled	
222	Welder Helper/ Helper Welder	Semi-skilled	
223	Well Borer	Semi-skilled	
224	White Washer	Semi-skilled	
225	Workshop Worker	Semi-skilled	
226	X-Ray Attendant	Semi-skilled	
227	Cook Helper/Assistant Cook	Semi-skilled	
228	Cook Mate	Semi-skilled	
229	Gauge Reader	Semi-skilled	
230	Halwai Helper	Semi-skilled	
231	Moulder	Semi-skilled	
232	Salesman	Semi-skilled	
233	Chowkidar-cum-Mali-cum-Sweeper	Unskilled	Sweeping nature
234	Chowkidar-cum-Sweeper	Unskilled	Sweeping nature

Sr. No.	Nomenclature of the Group D post	Unskilled or Semi-skilled post	If the duties are of sweeping nature
235	Cleaner	Unskilled	Sweeping nature
236	Mali-cum-Sweeper	Unskilled	Sweeping nature
237	Mali-cum-Sweeper-cum-Chowkidar	Unskilled	Sweeping nature
238	Peon-cum-Sweeper	Unskilled	Sweeping nature
239	Sanitary Worker	Unskilled	Sweeping nature
240	Sewer Helper	Unskilled	Sweeping nature
241	Sewer Man	Unskilled	Sweeping nature
242	Sewerman-cum-Chowkidar	Unskilled	Sweeping nature
243	Sweeper-cum-Chowkidar-cum Messenger	Unskilled	Sweeping nature
244	Sweeper-cum-Glass Cleaner	Unskilled	Sweeping nature
245	Sweeper-cum-Mali	Unskilled	Sweeping nature
246	Tractor Cleaner	Unskilled	Sweeping nature
247	Truck Cleaner	Unskilled	Sweeping nature
248	Sweeper	Unskilled	Sweeping nature
249	Sweeper-cum-Chowkidar	Unskilled	Sweeping nature
250	Sweeper-cum-Chowkidar-cum-Mali	Unskilled	Sweeping nature

Yours faithfully,

Pradeep
 Under Secretary to Government Haryana
 Human Resources Department-III